



**JASPER COUNTY
IVTB #2024-5
NOTICE TO BIDDERS**

Notice is hereby given that sealed bids will be received for the REPLACEMENT OF AIR CONDITIONING UNIT, Robertsville Community Center, 9731 Cotton Hill Road, Robertsville, SC 29934 by Jasper County, South Carolina, until 1:00 p.m., September 27, 2023, at which time all bids received will be opened. Bids may be submitted electronically through the County's Vendor Registry webpage or may be received by the Director of Administrative Services Division (Director) at the Jasper County Government Building, 358 3rd Avenue, Post Office Box 1149, Ridgeland, South Carolina 29936 prior to the time bids are to be opened. Hardcopy bids delivered within the 30-minute period immediately preceding bid opening (as described above) must be hand-delivered to the Director's Office in the Clementa C. Pinckney Government Building. Hardcopy bids should be delivered to the following address:

Kimberly Burgess, Director of Administrative Services Division
Jasper County
Clementa C. Pinckney Government Building
358 3rd Avenue, Suite 304
P.O. Box 1149
Ridgeland, SC 29936

A link to the County's Vendor Registry webpage may be found under "What's New", "Bids & Solicitations", on the County's website at www.jaspercountysc.gov. All bids delivered should clearly indicate IVTB #2024-5 on the exterior of the envelope. Any bids submitted or delivered after the above stated date and time will not be accepted under any circumstances.

Bid opening will take place in the Jasper County Council Chambers at the address below:

**Clementa C. Pinckney Government Building
358 3rd Avenue
Ridgeland, South Carolina 29936**

Bidders should direct any questions to Olan Roberts, Building Maintenance Mgr., at oroberts@jaspercountysc.gov or (843) 368-3194.

Scope of Work:

The contractor will furnish and supply all materials, equipment, and labor required to complete the scope of work as outlined below. This project will consist of, but is not limited to the following scope of work:

- Remove and dispose of current rooftop unit.
- Install a 5-Ton heap pump rooftop unit with a 10KW backup heat kit and 3-phase power.
- Replacement of all specs on unit.
- Replace adaptor curve.
- Install new roof curb.

Bid Requirements:

Bids should be placed on company letterhead or on a document which provides Bidder name, address, phone number and other pertinent contact information. The successful Bidder will be required to furnish a W-9 and a certificate of insurance with evidence of liability and workers compensation coverage.



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A pre-bid meeting schedule for 11AM on September 6, 2023, at the Robertsville Community Center, 9731 Cotton Hill Road, Robertsville, SC 29934. The meeting is not mandatory, but it is recommended that potential Bidders attend as the current roof is scheduled for replacement.

Bid security shall be required and shall be an amount equal to at least five percent of the amount of the bid, if the bid is greater than \$50,000. The successful bidder will be required to furnish the Owner a Performance Bond and a Payment Bond, each in the amount of one hundred percent (100%) of the contract price (if the contract price is greater than \$50,000.)

Each Bidder must be qualified under the provisions of the most current State of South Carolina Contractor's Licensing Law Code. No bid will be considered unless the bidder is legally qualified under the provisions of the South Carolina Contractor's Licensing Law. By submitting a bid, the Bidder is certifying that it has independently determined that its licensure is adequate to authorize it to submit the bid. The successful bidder shall possess a Jasper County business license.

All Bids will remain subject to acceptance for sixty (60) days after the day of the Bid opening. The County of Jasper (Owner) reserves the right to cancel this solicitation or any and all bids or proposals may be rejected, including without limitation the right to reject any or all nonconforming, non-responsive, unbalanced, or conditional bids. Owner also reserves the right to waive all informalities not involving price, time, or changes in the Work and to negotiate contract terms with the Successful Bidder.

Insurance Requirements:

1. Workers' Compensation - The vendor shall provide coverage for its employees with statutory workers' compensation limits, and no less than \$1,000,000.00 for Employers' Liability. Said coverage shall include a waiver of subrogation in favor of the OWNER and its agents, employees, and officials.
2. Commercial General Liability - The vendor shall provide coverage for all operations including, but not limited to Contractual, Products and Completed Operations, and Personal Injury. The limits shall be no less than \$1,000,000.00, per occurrence, with a \$2,000,000.00 aggregate.
3. Business Automobile Liability - The vendor shall provide coverage for all owned, nonowner and hired vehicles with limits of not less than \$1,000,000.00, per occurrence, Combined Single Limits (CSL) or its equivalent.