

Manufactured Home Permit Checklist

Jasper County Building Department

358 Third Avenue, Post Office Box 1659 Ridgeland, SC 29936 Phone (843) 717-3650 Fax (843) 726-7707

South Carolina State law requires that all mobile homes are registered and licensed in the county of location **prior to** moving, occupancy, or connection of electrical services.

Manufactured Homes older than 30 years old (1995) can NOT be moved into the County.

	ZONING PERMIT: \$150 Apply Online (see back of page)
	☐ Site Plan showing placement of MBH on Parcel of land with distance from EACH property line.
	□ 911 Address Certification: GIS@jaspercountysc.gov 843-717-2630
	MANUFACTURED HOME PERMIT: \$200 Apply Online (see back of page)
	Driveway / Encroachment Permit if applicable: (not needed for replacement or secondary residence)
	□ SCDOT- (843)726-3431□ Jasper County Public Works - (843)726-7740
	Copy of a State or Federal ID for Applicant
	DHEC Septic tank Permit to Construct,
	If Existing: Approval from Letter from Licensed Septic Contractor, or BJWSA Intent to Serve:
	□ <u>DHEC:</u> 1911 Boundary Street, Suite 104, Beaufort, SC, 29902 (843) 846-1030
	□ BJWSA : 6 Snake Road, Okatie, SC, 29909 (843) 987-9292
	Title:
	 New MBH: □ Bill of sale & □ Form 400 from the DMV
	Used MBH: □ Provide <u>Title in your name</u>
	Mobile Home Information, Provide the following:
	□ <mark>Year □ Make □ Size □ Square footage</mark> □ <mark>Exterior color □ Shutters color</mark>
	Wind Zone II Document:
	New MBH - Spec sheet from dealership,
	Used MBH - IBTS Certification <u>www.ibts.org</u> or call 866-482-8868 - Washington or call 866-482-8868
	For Used Mobile Homes: Habitability Standard Form must be signed.
	Pictures of Mobile Home to include:
	□ Front Exterior □ Back Exterior □ Livingroom area □ Kitchen □ EACH bathroom
	Mover and Setup Contractor Information:
	□ Name □ Address □ Phone □ email □ SC LLR License □ Jasper County Business Moving Permit from the County the home is moving from, if applicable*
	* A moving permit is not required if purchased from a dealer.
	Decal from Assessors Office
Documents Needed Prior to CO Inspection	
	DHEC Final septic Tank approval if applicable (both bottom signature lines are required)
	Final Flood Elevation Certificate if Flood Zone A/AE
	Needed After CO
	Skirting must be installed within 60 days AFTER Final Inspection (do not install before) **Revised 10/15/25***

HOW TO APPLY ONLINE

- Go To: https://www.jaspercountysc.gov/
- Click: Planning & Building



- 1. Select Jasper County SC Zoning Permit Application.
- Jasper County SC Zoning
 Permit Application

 Apply online for a Jasper County, SC Zoning
 Permit

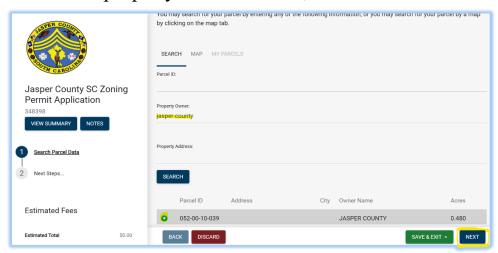
 START APPLICATION

Apply online for a Jasper County SC

START APPLICATION

Manufactured Home Permit. This application is also for the Mobile Home Retirement Certificate.

- 2. Search for the parcel using **ONE** of the following:
 - Property Owner Name, Address, or Parcel Number
- 3. Select the property & click search, then next.



Create a Free Account

- Start now > Already have an account click here to login.
- 4. Submit Permit for Approval

Enter all the information requested for your permit application and upload all required documents before submitting. Then track the progress of your permit application from submission to approval.

Manufactured Home Permit

5. Complete Manufacture Home Permit Application