



# Jasper County Planning & Building

## Residential Permit Submittal Requirements

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- Zoning Permit Application submitted online with the following:
  - Site plan showing building & distances to property lines drawn to scale
  - 911 Address required (gis@jaspercountysc.gov)
- Building Permit Application submitted online with the following items:
  - South Carolina stamped Plans by Design Professional, Engineer, or Architect with Design Code on the title page. Please upload digital copy to permitting system.
  - If structure is located in Flood Zone: Provide Flood Elevation Certificate “Based on Construction Documents”.
  - RESCheck to meet the energy code.
  - Manuel J for HVAC (Supplied by HVAC Contractor).
  - Truss package (this may be a deferred submittal).
  - DES septic permit to construct. DES office number 843-846-1030. If septic tank was existing on property a licensed Septic Contractor must verify on letterhead that septic tank is functional including a sketch of location of septic tank and drainfield. If property can connect to city water or sewer a letter of approval to connect from BJWSA is required instead.
  - General Contractor & MEP contractors contact and license information uploaded. Unlicensed Owner/Builder Affidavit must be signed and filed with Jasper County Register of Deeds if Homeowner is completing the work themselves without a licensed contractor.

**Additional items may be required or requested by the Building Official at the time of submittal.**

### **After Permit is Issued**

- Under Construction Elevation Certificate prior to framing inspection. (If located in a flood zone).
- Termite Treatment Certificate due prior to pouring of footings, foundation is required. Soil Compaction Report may be required.

### **Required before CO Inspection**

- Final Elevation Certificate (if located in flood zone).
- DES Final Septic Tank Approval signed by DES (if applicable).

## HOW TO APPLY ONLINE

→ [www.jaspercountysc.gov](http://www.jaspercountysc.gov)

→ Services

→ Apply for Building and Zoning Permits

Step 1 Create a Free Account

Step 2 Select Permit Options

Step 3 Upload ALL Required Documents

Step 4 Submit Permit for Approval