



Manufactured Home Permit Checklist

Jasper County Building Department

358 Third Avenue, Post Office Box 1659 Ridgeland, SC 29936

Phone (843) 717-3650 Fax (843) 726-7707

South Carolina State law requires that all mobile homes are registered and licensed in the county of location **prior to** moving, occupancy, or connection of electrical services.

Manufactured Homes older than 30 years old can NOT be moved into the County.

ZONING PERMIT: \$150 Apply Online (see back of page)	
<input type="checkbox"/>	Site Plan showing placement of MBH on Parcel of land with distance from EACH property line.
<input type="checkbox"/>	911 Address Certification: GIS@jaspercountysc.gov 843-717-2630
MANUFACTURED HOME PERMIT: \$200 Apply Online (see back of page)	
Driveway / Encroachment Permit if applicable: (not needed for replacement or secondary residence)	
<input type="checkbox"/>	SCDOT- (843)726-3431
<input type="checkbox"/>	Jasper County Public Works - (843)726-7740
Copy of a State or Federal ID for Applicant	
DES Septic tank Permit to Construct,	
If Existing: Approval from Letter from Licensed Septic Contractor, or BJWSA Intent to Serve:	
<input type="checkbox"/>	DES: 1911 Boundary Street, Suite 104, Beaufort, SC, 29902 (843) 846-1030
<input type="checkbox"/>	BJWSA: 6 Snake Road, Okatie, SC, 29909 (843) 987-9292
Title:	
<input type="checkbox"/>	New MBH: <input type="checkbox"/> Bill of sale & <input type="checkbox"/> Form 400 from the DMV
<input type="checkbox"/>	Used MBH: <input type="checkbox"/> Provide Title in your name
Mobile Home Information, Provide the following:	
<input type="checkbox"/>	Year
<input type="checkbox"/>	Make
<input type="checkbox"/>	Size
<input type="checkbox"/>	Square footage
<input type="checkbox"/>	Exterior color
<input type="checkbox"/>	Shutters color
Wind Zone II Document:	
<input type="checkbox"/>	New MBH - Spec sheet from dealership,
<input type="checkbox"/>	Used MBH - IBTS Certification www.ibts.org or call 866-482-8868
For Used Mobile Homes: Habitability Standard Form must be signed.	
Pictures of Mobile Home to include:	
<input type="checkbox"/>	Front Exterior
<input type="checkbox"/>	Back Exterior
<input type="checkbox"/>	Livingroom area
<input type="checkbox"/>	Kitchen
<input type="checkbox"/>	EACH bathroom
Mover and Setup Contractor Information:	
<input type="checkbox"/>	Name
<input type="checkbox"/>	Address
<input type="checkbox"/>	Phone
<input type="checkbox"/>	email
<input type="checkbox"/>	SC LLR License
<input type="checkbox"/>	Jasper County Business
Moving Permit from the County the home is moving from, if applicable*	
<input type="checkbox"/>	* A moving permit is not required if purchased from a dealer.
Decal from Assessors Office	
Documents Needed Prior to CO Inspection	
DHEC Final septic Tank approval if applicable (both bottom signature lines are required)	
Final Flood Elevation Certificate if Flood Zone A/AE	
Needed After CO	
Skirting must be installed within 60 days AFTER Final Inspection (do not install before)	

Revised 01/14/26

HOW TO APPLY ONLINE

- **Go To:** <https://www.jaspercountysc.gov/>
- **Click:** Planning & Building



1. Select Jasper County SC **Zoning Permit** Application.



2. Search for the parcel using **ONE** of the following:

- Property Owner Name, Address, or Parcel Number

3. Select the property & click search, then next.

1 Search Parcel Data

2 Next Steps...

Estimated Fees

Estimated Total \$0.00

SEARCH MAP MY PARCELS

Parcel ID:

Property Owner: **jasper county**

Property Address:

SEARCH

Parcel ID	Address	City	Owner Name	Acres
052-00-10-039		JASPER COUNTY		0.480

BACK DISCARD SAVE & EXIT NEXT

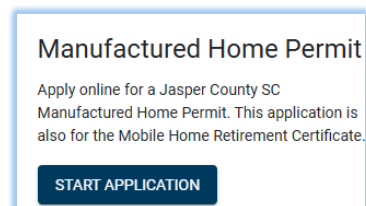
Create a Free Account

- Start now > Already have an account click here to login.

4. Submit Permit for Approval

Enter all the information requested for your permit application and **upload all required documents before submitting**. Then track the progress of your permit application from submission to approval.

5. Complete **Manufacture Home Permit** Application





Jasper County Planning and Building Department

Manufactured Home Final Inspection Requirements

Please make sure all items listed below are complete before calling for a mobile home inspection:

- _____ The mobile home must face the street if possible.
- _____ The mobile home must be un-skirted at inspection and skirting is required within 60 days of final approval.
- _____ The mobile home must be anchored.
- _____ The septic tank must be connected to the mobile home.
- _____ Final septic tank approval from DHEC must be submitted to Building Department.
- _____ The water line must be connected to the mobile home.
- _____ The electric panel must be connected to the mobile home and grounded.
- _____ There must be a working smoke detector in each bedroom and one in the living area.
- _____ The Jasper County Mobile Home Decal must be placed in the mobile home window.
- _____ Steps, with graspable handrails, must be placed at each door. If doors open out steps will need a 3 ft. x 3 ft. landing.
- _____ Final Elevation Certificate must be submitted to Building Department if located in Flood Zone A/AE

If for any reason you call for an inspection and these items are not complete, you will be charged a re-inspection fee of \$50.00 prior to the inspection being made.

PLEASE USE THIS LIST AS A CHECKLIST.