



# JASPER COUNTY COUNCIL COUNCIL WORKSHOP AND MEETING

Jasper County Clementa C. Pinckney Government Building  
358 Third Ave., Ridgeland, SC. 29936

Monday, December 1, 2025

## Minutes

**Officials Present:** Chairman John Kemp, Vice Chairman Joey Rowell, Councilman Joseph Arzillo, Councilman Chris VanGeison and Councilman Gene Ceccarelli

**Staff Present:** County Administrator Andrew Fulghum, Clerk to Council Wanda Giles, Kimberly Burgess, Lisa Wagner, James Iwanicki, Chief Russell Wells, and Videographer Jonathan Dunham.

The workshop was called to order by Chairman Kemp.

### 5:00 PM Workshop

- **Cate Browne - NorthPoint Development Update and Infrastructure Needs**

A major focus was the development of a water line designed to support a manufacturing site and create approximately a number of high-wage jobs. The possibility of grants was discussed, which would help to minimize the burden on local taxpayers. The Council reviewed the status and funding of this major water line project designed to support industrial growth in the Highway 17 corridor. The topic of upcoming potential jobs for this area was discussed. The costs of the project were discussed, as well as the known funding sources, the shortfall of the project and the county portion of the investment. It was noted that the project was in its final stages with completion expected sometime possibly in the first quarter of 2026. Council members discussed their concerns and the importance of the recouping of these costs in the future. Staff would be working on this project with the BJWSA and they would return to Council with a resolution for approval.

- **Andrew Fulghum – Appropriations for FY2027**

The Council discussed a proposal to have the Community Foundation of the Lowcountry (CFL) administer the county's annual community grant requests. The CFL would potentially establish a Jasper County Grants Advisory Committee composed of local residents. The foundation would handle the paperwork, vetting of requesters, and reporting on how funds are utilized. There was a consensus that the Council must maintain final review and oversight of all recommendations. A method of some sort of a draw system or a receipt system was discussed to ensure taxpayer money is spent as allocated was discussed. County staff would be meeting with the CFL to address questions and develop a formal proposal. A follow-up workshop will be scheduled to review the refined framework.

**Adjournment of the workshop:** The workshop concluded following the discussion on appropriations. It was unanimously agreed upon to exit the workshop and move into the Council Meeting.

## 6:00 PM Council Meeting

Chairman Kemp called the meeting to order. The Report of Compliance with the Freedom of Information Act was read for the records as follows: *In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the meeting and the meeting agenda were posted at least 24 hours prior to the meeting on the County Council Building at a publicly accessible place, on the county website, and a copy of the agenda was provided to the local news media and all person's or organizations requesting notification.*

In accordance with the Freedom of Information Act the electronic and print media were notified. During periods of review, discussion and/or presentations minutes are typically condensed and paraphrased. The recorded version is available online at: [https://www.youtube.com/channel/UCBmloqX05cKAsHm\\_ggXCJIA](https://www.youtube.com/channel/UCBmloqX05cKAsHm_ggXCJIA). Closed captions are also available for all of our County Council videos.

The Pledge to the Flag was led by the Chairman and the Invocation was given by Councilman Rowell.

### 3. Approval of the Consent Agenda:

Approval of the Consent Agenda passes all Consent Agenda Items. Consent Agenda Items are not considered separately unless a Councilmember requests it. In the event of such a request, the item is placed at the end of the Public Hearings, Ordinances, and Action Items.

**Motion to approve:** Councilman

**Second:** Councilman

**Vote:** Unanimous

The motion passed.

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### CONSENT AGENDA ITEMS:

#### 4. Approval of the Minutes of 07.21.2025

5. **Lisa Wagner** – Consideration of the **3<sup>rd</sup> Reading** of Ordinance **#O-2025-35** to amend Article 12:1 of the Jasper County Zoning Ordinance, Off-Street Parking, to add parking requirements for shell buildings and residential uses, update the Off-Street Parking Design Standards diagram; And Other Matters Relating Thereto. (1<sup>st</sup> Reading 11.03.2025; Public Hearing and 2<sup>nd</sup> Reading 11.17.2025)

This is the end of the Consent Agenda Items.

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#### 6. Approval of the Regular Agenda:

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### PROCLAMATION:

#### 7. **Councilman Arzillo** – Proclamation of Appreciation to the Poll Workers.

Councilman Arzillo read the Proclamation and he along with the rest of the Council presented this Proclamation of Appreciation to Jeanine Bostick, Director of Elections and Voter Registration. Director Bostick accepted this proclamation on behalf of all of the Poll Workers in Jasper County.

**8. Chairman Kemp – Proclamation to Sabrena Graham, Executive Director of the Lowcountry Council of Governments.**

Chairman Kemp read the Proclamation and he along with the rest of the Council presented this Proclamation to Sabrena Graham, Executive Director of the Lowcountry Council of Governments for her service to South Carolina and to Jasper County specifically during her tenure with the Lowcountry Council of Governments.

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**CITIZEN COMMENTS:**

**9. Open Floor to the Public per Ordinance Number #08-17. Any citizen of the County may sign to speak in person at the Council Meeting (before the Council Meeting's 6:00 PM start time on the Sign-In Sheet on the Podium), to address the Council on matters pertaining to County Services and Operations. Presentations will be limited to three (3) minutes per person, and total public input will be limited to 30 minutes.**

Lafayette Weber – Concerns about properties and the delinquent tax office.

Keith Hughtes – Discussed JARM and the animal shelter.

Cathy DeCourcy – Discussed her concerns of rumors she had heard regarding animals and her concern for the animals in Jasper County.

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**RESOLUTIONS**

**10. Chairman Kemp – Consideration of Resolution [#R-2025-66](#) A Resolution of Jasper County, South Carolina, A Resolution Approving Certain Amendments and Modifications to the County Administrators Contract; Authorizing the Chairman of County Council to Execute an Agreement to Memorialize Such Amendments and Modifications, and Other Matters Related Thereto.**

Chairman Kemp reviewed and addressed this issue for the consideration of Resolution #R-2025-66. He noted that this resolution was due to an audit performed by PEBA and some cleaning up of previous resolutions. He clarified that this resolution was to approve certain amendments and modifications to the County Administrators Contract and to authorizing the Chairman of County Council to execute an agreement to memorialize such amendments and modifications

**Motion to approve:** Councilman VanGeison

**Second:** Councilman Arzillo

**Vote:** Unanimous

The motion passed.

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**PUBLIC HEARINGS, ORDINANCES, AND ACTION ITEMS**

**11. Taylor Boykin – Consideration of the [2<sup>nd</sup> Reading](#) of Ordinance [#O-2025-32](#) authorizing the execution and delivery of a special source revenue credit agreement by and between Jasper County, South Carolina and Palmetto Plastics Innovations LLC, a company also known as Project Pilgrimage, with respect to certain economic development property in the county, whereby such property will receive certain special source credits; and other matters related thereto. (1<sup>st</sup> reading 10.20.2025; Public Hearing 11.17.2025) (Project Pilgrimage)**

Taylor Boykin was present to review and discuss the 2<sup>nd</sup> Reading of Ordinance #O-2025-32 authorizing the execution and delivery of a special source revenue credit agreement by and between Jasper County, South Carolina and Palmetto Plastics Innovations LLC, a company also known as Project Pilgrimage, with respect to certain economic development property in the county, whereby such property will receive certain special source credits. Mr. Boykin noted that Palmetto Plastics was locating in Hardeeville and they noted that they would be investing an additional seven million dollars and create 10 additional jobs with these incentives. Council thanked Mr. Boykin for answering all of their questions.

**Motion to approve:** Councilman

**Second:** Councilman

**Vote:** Unanimous

The motion passed.

**12. Kimberly Burgess – Consideration of the 2<sup>nd</sup> Reading of Ordinance #O-2025-36 of Jasper County Council to Authorize and Ratify the Imposition of New Fees, and Matters Related Thereto. (1<sup>st</sup> Reading 11.17.2025)**

Kimberly Burgess was present to review and address this request for the consideration of approval of the 2<sup>nd</sup> Reading of Ordinance #O-2025-36 of Jasper County Council to Authorize and Ratify the Imposition of New Fees.

Ms. Burgess was present to review and discuss consideration of the 2<sup>nd</sup> Reading of the Ordinance #O-2025-36 of Jasper County Council to Authorize and Ratify the Imposition of New Fees. Ms. Burgess reviewed the noted the changes to the fee schedule.

**Motion to approve:** Councilman VanGeison

**Second:** Councilman Rowell

**Vote:** Unanimous

The motion passed.

**13. Kimberly Burgess – Presentation and Consideration of Approval of Bids for the Department of Social Services for a Roof Replacement.**

Kimberly Burgess was present to review and address this request for the consideration of approval of the bids for the Department of Social Services for a Roof Replacement. She noted that the bids had been advertised for and received bids on November 6<sup>th</sup>. She noted that there had been 4 qualified bids received. She stated that the low bidder was Palmetto Roofing Specialties and they met all of the requirements. She said that staff asked that they approve the bid with Palmetto Roofing Specialties and that they authorize that the County Administrator to sign the documents necessary to begin the project.

**Motion to approve:** Councilman Rowell

**Second:** Councilman Ceccarelli

**Vote:** Unanimous

The motion passed.

**14. Kimberly Burgess – Presentation and Consideration of Approval of Bids for the Scoreboards for the JRYB Baseball Fields.**

Kimberly Burgess was present to review and address this request for the consideration of approval of Bids for the Scoreboards for the JRYB Baseball Fields. She noted that they had advertised for bids for the supply of 4 Scoreboards and bids were due on 11.13.2026, and she noted that the invitation to bid did not include installation. She noted that they had received 5 bids. She mentioned that they had since learned that the scoreboards must be installed by the provider so as not to void any warranties. She said the bidder of choice was Electro-Mech Scoreboard Co. noting that they had met all requirements. She noted that this would include installation and asked that the County Administrator execute all documents or agreements for the project. She did note that this was the lowest bid that met the bid specifications.

**Motion to approve:** Councilman Ceccarelli

**Second:** Councilman Arzillo

**Vote:** Unanimous

The motion passed.

**15. Andrew Fulghum and Nicole Holt – Consideration of Approval for an ADP Upgrade for Enhanced Payroll Processing.**

Andrew Fulghum was present to review and address this request for the consideration of approval for an ADP Upgrade for Enhanced Payroll Processing. He discussed the reason for the necessary upgrade to enhance the payroll processing system. He said this was an additional module to ADP that would do a number of things as provided in your packet. He noted that the real benefit was that a live agent on the ADP side to assist with payroll. He said that this person along with the upgraded module could monitor our payroll, and audit and assist with our payroll. He said they would be able to reduce a full time equivalent (FTE) in the Human Resource Department. He said that staff requests that Council purchase additional module and authorize the County Administrator to sign all documents necessary to implement the new module.

**Motion to approve:** Councilman Rowell

**Second:** Councilman Ceccarelli

**Vote:** Unanimous

The motion passed.

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**16. Administrator's Report:** Mr. Fulghum reviewed the information from his report that was provided in the agenda e-packet. There were no Action Items requiring a vote from the Council in the Administrator's Report.

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**17. Councilmember Comments and Discussion:** Councilmember Comments were given but there were no comments that required action.

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**18. Executive Session SECTION 30-4-70.**

**(a) A public body may hold a meeting closed to the public for one or more of the following reasons:**

**(1) Discussion of employment, appointment, compensation, promotion, demotion, discipline, or**

release of an employee, a student, or a person regulated by a public body, or the appointment of a person to a public body – (1) Board Appointments

(2) Discussion of negotiations incident to proposed contract arrangements and proposed purchase or sale of property, the receipt of legal advice, where the legal advice related to pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim – (1) Exit 3

3. Discussion regarding the Development of Security Personnel or Devices – (1) Information Technology

ANY EXECUTIVE SESSION MATTER ON WHICH DISCUSSION HAS NOT BEEN COMPLETED MAY HAVE DISCUSSION SUSPENDED FOR THE PURPOSE OF BEGINNING THE OPEN SESSION AT ITS SCHEDULED TIME, AND COUNCIL MAY RETURN TO EXECUTIVE SESSION DISCUSSION AFTER THE CONCLUSION OF THE OPEN SESSION AGENDA ITEMS. PLEASE BE ADVISED, THERE MAY BE VOTES BASED ON ITEMS FROM THE EXECUTIVE SESSION.

**Motion to approve going into Executive Session:** Councilman Ceccarelli

**Second:** Councilman VanGeison

**Vote:** Unanimous

The motion passed.

**Return to Open Session:**

Council returned to Open Session. There was no action to be taken from Executive Session.

For more information on this meeting please go to our YouTube Channel for the video. During meetings and / or workshops periods of review, discussion, presentation, comments, and other sections the minutes are typically condensed and paraphrased. The recorded version is available online at our YouTube Channel video at [https://www.youtube.com/channel/UCBmlqX05cKAsHm\\_ggXCJIA](https://www.youtube.com/channel/UCBmlqX05cKAsHm_ggXCJIA).

Closed captions are also available for all of our County Council videos. Just click the "CC" button to follow along.

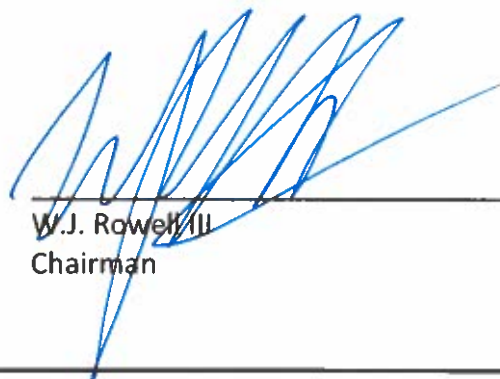
**21. Adjournment:**

The motion passed, and the meeting adjourned.

**Respectfully submitted:**



Wanda H. Giles  
Clerk to Council



W.J. Rowell III  
Chairman