



# Jasper County Planning & Building

## Commercial Permit Submittal Requirements

- **Civil Site Plans:** submitted and approved by Jasper County Planning Department.
- **Building Permit Application:** completed online through Jasper County Permitting System (filled in its entirety to include email address of both Owner and Contractor)
- **Plans:** Digital copy must be uploaded to building permit, prepared and stamped by a Design Professional registered in South Carolina.  
\*(Physical copy may be required at building official's discretion).
- **Geo Technical Report:** is required by for buildings over 5000 sq feet. Buildings under 5,000 sq ft are at discretion of the Building Official.
- **Jasper County Statement of Special inspection Report:** filled out completely and stamped (upload to permit under project information).
- **COMCheck:** or other approved method of verifying Energy Compliance (upload to permit under project information).
- **911 address Verification:** Can be obtained by emailing GIS@jaspercountysc.gov
- **Contractor and Subcontractor list** (include a copy of each Contractors SC LLR license and a copy of Jasper County Business license).

**Additional items may be required or requested by the Building Official at the time of submittal.**