



# Jasper County Planning & Building

---

## Residential Permit Submittal Requirements

**Zoning Permit Application** submitted online with the following:

- **Site plan:** showing building & distances to property lines drawn to scale
- **911 Address:** email GIS if address is needed [Gis@jaspercountysc.gov](mailto:Gis@jaspercountysc.gov)

**Building Permit Application** submitted online with the following items:

- **South Carolina stamped Plans:** by Design Professional, Engineer, or Architect with Design Summary on the title page. Please upload a [digital copy](#) to the permit application.
- **General Contractor & Subcontractor's:** contact information, A copy of [SC Business license](#) and [Jasper County Business license](#) uploaded to building permit for **each** contractor.
  - **Or Unlicensed Owner / Builder Affidavit:** must be signed and filed with Jasper County Register of Deeds if homeowner is completing the work themselves without a licensed contractor.
- **RESCheck** to meet the energy code.
- **Manuel J for HVAC** (Supplied by HVAC Contractor).
- **Septic or sewer Documentation:**
  - **DES permit to construct document.**  
**DES Address:** 2732 Depot Road, Beaufort, SC 29902 **(843) 846-1030**
  - **Or Licensed Septic contractor letter on letterhead:** if a septic tank exists on property a licensed Septic contractor must verify that septic tank is functional including a sketch of location of septic tank and drain field.
  - **Or BJWSA letter of approval to connect, on letterhead:** if property can connect to city water.

**\*Additional items may be required or requested by the Building Official at the time of submittal. \***

---

## **After Permit is Issued**

- **Termite Treatment Certificate:** due prior to pouring of footings, foundation is required.
- **Under Construction Elevation Certificate:** prior to framing inspection. (If located in a flood zone).
- **A Soil Compaction Report:** may be required.

## **Required before CO Inspection**

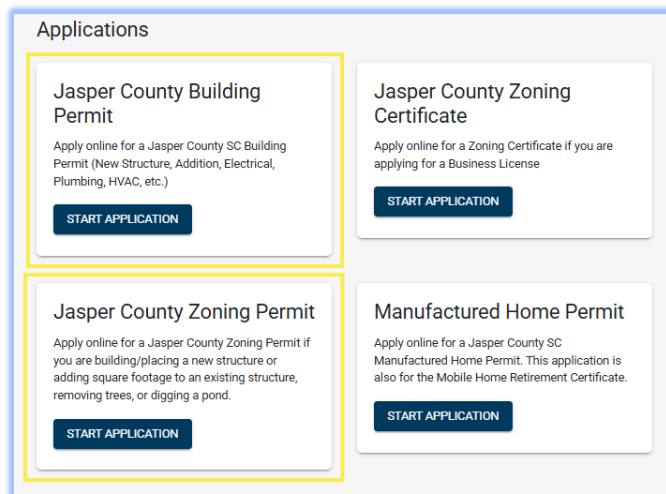
- **DES Final Septic Tank Approval** signed by DES (if applicable).
- **Final Elevation Certificate** (if located in flood zone A or AE).

# HOW TO APPLY ONLINE

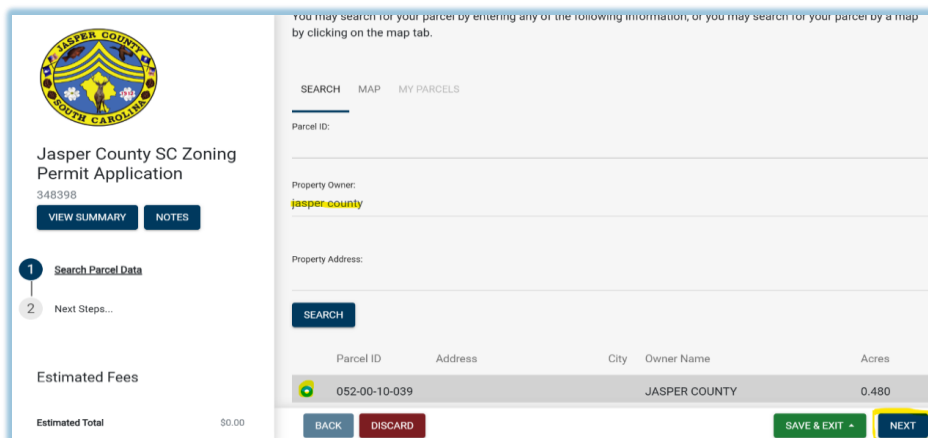
- 1) Go To: <https://www.jaspercountysc.gov/>
- 2) Click: Planning & Building Icon, then Click on the “Apply online” icon.



- 3) Apply for a **Zoning Permit & Building Permit.**



- 4) Search for the parcel using **\*ONE\*** of the following:  
**\*Property Owner Name, \*or Address, \*or Parcel Number (TMS).**



- 5) Select the property, click search, then next.
- 6) Before you Submit Permit for Approval. Please make sure you have entered **all** the information and uploaded all documents required to prevent delays.