

Jasper County Building Department

358 Third Avenue, Post Office Box 1659 Ridgeland, South Carolina 29936 Phone (843) 717-3650 Fax (843) 726-7707

Mobile Home Building Permit Checklist

South Carolina State law requires that all mobile homes are registered and licensed in the county of location **prior to** moving, occupancy, or connection of electrical services.

No mobile homes manufactured more than 30 years old can be moved into the County.

	no mobile nomes manaractarea more than 50 years ord can be morea into the county.	
	ZONING PERMIT: \$150 Apply Online (see back of page)	
	☐ Site Plan showing placement of MBH on Parcel of land with distance from property lines	
	□ 911 Address Certification: GIS@jaspercountysc.gov 843-717-2630	
	MANUFACTURED HOME PERMIT: \$200 Apply Online (see back of page) Driveway / Encroachment Permit if applicable:	
	(not needed for replacement or secondary residence)	
	□ SCDOT- (843)726-3431	
	□ Jasper County Public Works- (843)726-7740	
	Copy of a State or Federal ID for Applicant	
	DHEC Septic tank Permit to Construct,	
	If Existing: Approval from Letter from Licensed Septic Contractor, or BJWSA Intent to Serve:	
	□ DHEC - 104 Parker Drive, Beaufort, SC (843) 846-1030	
	□ BJWSA - 6 Snake Road, Okatie, SC 29909 (843) 987-9292	
	Title:	
	New MBH: □ Bill of sale and □ Form 400 from the DMV	
	Used MBH: □ Provide Title in your name	
	Mobile Home Information. Provide the following:	
	☐ Year, ☐ make, ☐ size, ☐ square footage, and ☐ outside color and ☐ shutters color	
	□ Document Proving Wind Zone II:	
	New MBH - Spec sheet from dealership,	
	<u>Used MBH</u> - IBTS Certification <u>www.ibts.org</u> or call 866-482-8868	
	For Used Mobile Homes: Habitability Standard Form must be signed. Pictures of	
	Mobile Home to include:	
	□ Front Exterior □ Back Exterior □ Livingroom area □ Kitchen □ Each bathroom.	
	Mover and Setup Contractor Information: □Name □address □phone □ license # SC LLR & Jasper County	
	Moving Permit from the County the home is moving from, if applicable	
	A moving permit is not required if purchased from a dealer.	
	Decal from Assessors Office	
Documents Needed Prior to CO Inspection		
	DHEC Final septic Tank approval if applicable (both bottom signature lines are required)	
	Final Flood Elevation Certificate if Flood Zone A/AE	
	Needed After CO	
	Skirting must be installed within 60 days AFTER Final Inspection (do not install before)	

HOW TO APPLY ONLINE

- Go To: https://www.jaspercountysc.gov/
- Click: Planining & Building

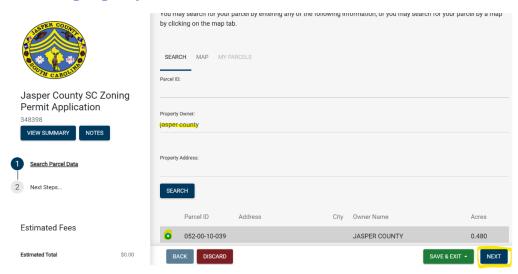


Jasper County SC Zoning Permit Application

Apply online for a Jasper County, SC Zoning Permit

START APPLICATION

- 1. Select Jasper County SC Zoning Permit Application.
- 2. Search for the parcel using **ONE** of the following:
 - Property Owner Name, Address, or Parcel Number
- 3. Select the property & click search, then next.



- 4. Create a Free Account
 - Start now > Already have an account click here to login.
- 5. Submit Permit for Approval

Enter all the information requested for your permit application and upload all required documents before submitting. Then track the progress of your permit application from submission to approval.

6. Complete Manufacture Home Permit Application

Manufactured Home Permit

Apply online for a Jasper County SC Manufactured Home Permit. This application is also for the Mobile Home Retirement Certificate.

START APPLICATION



Jasper County Planning and Building Department

Manufactured Home Final Inspection Requirements

Please make sure all items listed below are complete before calling for a mobile home inspection:

Address: House number must be posted on the home and mailbox.
The mobile home must face the street if possible.
The mobile home must be un-skirted at inspection and skirting is required within 60 days of final approval.
The mobile home must be anchored.
The septic tank must be connected to the mobile home.
Final septic tank approval from DHEC must be submitted to the Building Department.
The water line must be connected to the mobile home.
The electric panel must be code compliant, connected to the mobile home and grounded.
There must be a working smoke detector in each bedroom and in hallway or area leading to bedrooms.
The Jasper County Mobile Home Decal must be placed in the mobile home window.
Steps with graspable handrails must be placed at each door. If doors open out, steps will need a 3 ft. x 3 ft. landing.
Access / Driveway must have clearance and support for emergency vehicles.
If located in Flood Zone A/AE. Final Elevation Certificate must be submitted to the Building Department

If for any reason you call for an inspection and these items are not complete, you will be charged a re-inspection fee of \$50.00 prior to the next inspection.

PLEASE USE THIS LIST AS A CHECKLIST.