



**JASPER COUNTY  
IVTB #2025-05  
INVITATION TO BIDDERS**

Notice is hereby given that sealed bids will be received for the INSTALLATION OF PARKING AREA ADJACENT TO THOMAS HEYWARD CEMETERY, at the THOMAS HEYWARD CEMETERY, 7792 Lowcountry Drive, Ridgeland, SC 29936, by Jasper County, South Carolina, until 2:00 p.m., May 7, 2025, at which time all bids received will be opened. Bids may be submitted electronically through the County's Vendor Registry webpage or may be received by the Director of Administrative Services Division (Director) at the Clementa C. Pinckney Government Building, 358 3<sup>rd</sup> Avenue, Post Office Box 1149, Ridgeland, South Carolina 29936 prior to the time bids are to be opened. Hardcopy bids delivered within the 30-minute period immediately preceding bid opening (as described above) must be hand-delivered to the Director's Office in the Clementa C. Pinckney Government Building. Hardcopy bids should be delivered to the following address:

Kimberly Burgess, Dir. of Administrative Services Div.  
Jasper County  
Clementa C. Pinckney Government Building  
358 3rd Avenue, Suite 304  
P.O. Box 1149  
Ridgeland, SC 29936

A link to the County's Vendor Registry webpage may be found on the County's website at <https://www.jaspercountysc.gov/government/bids-and-solicitations/>. All bids delivered should clearly indicate IVTB #2025-05 on the exterior of the envelope. Any bids submitted or delivered after the above stated date and time will not be accepted under any circumstances.

Bid opening will take place in the Jasper County Council Chambers at the address below:

**Council Chambers (3<sup>rd</sup> floor)  
Clementa C. Pinckney Government Building  
358 3rd Avenue  
Ridgeland, South Carolina 29936**

Bidders should send any questions to Kimberly Burgess, Dir. of Administrative Services Div., at (843) 717-3692 or [kburgess@jaspercountysc.gov](mailto:kburgess@jaspercountysc.gov).

**Description of Work:**

Jasper County is seeking bids for the INSTALLATION OF PARKING AREA ADJACENT TO THE THOMAS HEYWARD CEMETERY. The scope of work is as follows:

- Sub-base to be graded with use of skid steer to a 'flat' surface.
- Excavation of soil from the sub-base may be required up to 2" below existing grades. Estimated 36 Cubic Yards
- Any excavated soil & extraneous debris from grading to be removed from the site.
- Prior to any granite addition, a pre-emergent will be sprayed over entirety of parking base area.



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- Base layer for parking area to be 3" depth. Estimated 100 tons.
- All base layer to consist of 789 or 87 granite.
- Top layer to be 1" depth. Estimated 33 tons.
- Top layer to consist of granite fines.
- Combined layer depth to be a minimum of 4" thick.
- Absolutely NO 57 sized granite or larger to be used.
- Aggregate drive edges to be 'tucked' @ all edges where aggregate meets existing soil.
- A light layering of pine straw may be required along edges where aggregate meets soil surface.
- A qty of 8 wheel stops to be installed within the parking area @ designated locations marked on Architect's plan. All wheel stops to be secured in place with rebar.
- Wheel stops to be 6' in width & be 'double angled' on top.

The bid should include the equipment and labor necessary to perform all aspects of the scope of work. No debris should remain on site after the work is completed.

**Bid Requirements:**

Bids should be placed on company letterhead or on a document which provides Bidder name, address, phone number and other pertinent contact information. The successful Bidder will be required to furnish a W-9, a Jasper County business license and a certificate of insurance with evidence of liability and workers compensation coverage.

- All Bids will remain subject to acceptance for thirty (30) days after the day of the Bid opening. The County of Jasper (Owner) reserves the right to reject any or all bids, including without limitation the right to reject any or all nonconforming, non-responsive, unbalanced, or conditional Bids. The Owner also reserves the right to waive all informalities not involving price, time or changes in the Work and to negotiate contract terms with the Successful Bidder.

**Insurance Requirements:**

The Bidder shall provide, prior to commencing work, a certificate of liability insurance as evidence of the following insurance requirements:

- a. Workers' Compensation - The vendor shall provide coverage for its employees with statutory workers' compensation limits, and no less than \$1,000,000.00 for Employers' Liability. Said coverage shall include a waiver of subrogation in favor of the OWNER and its agents, employees, and officials.
- b. Commercial General Liability - The vendor shall provide coverages for all operations including, but not limited to Contractual, Products and Completed Operations, and Personal Injury. The limits shall be no less than \$ 1,000,000.00, per occurrence, with a \$2,000,000.00 aggregate.
- c. Business Automobile Liability - The vendor shall provide coverages for all owned, non- owned and hired vehicles with limits of not less than \$1,000,000.00 per occurrence, Combined Single Limits (CSL) or its equivalent.