



**REQUEST FOR PROPOSAL**  
**RFP #2026-7**  
**JCES PREPARE, GRADE, & ROCK TOWER SITE**  
**JASPER COUNTY, SOUTH CAROLINA**  
**FEBRUARY 4, 2026**

Notice is hereby given that Proposals will be received for the **Prepare, Grade, and Rock of Tower Site** project for the Jasper County Emergency Services tower located at 1261 Okeetee Fire Tower Road, Hardeeville, SC 29927, by Jasper County, South Carolina, (the "County") until **Wednesday, March 18, 2026, at 2:00 p.m.** at which time all the names of the Proposals received will be publicly read aloud in the Jasper County Council Chamber.

To be deemed "received," the Proposal may be submitted electronically through the County's Vendor Registration webpage to ensure that it remains sealed until the scheduled Proposal opening date and time. A link to the County's Vendor Registration webpage may be found under Proposals & Solicitations, on the County's website at [www.jaspercountysc.gov/services/Proposals-and-solicitations/](http://www.jaspercountysc.gov/services/Proposals-and-solicitations/).

The Proposal may also be submitted via mail or hand delivered in a sealed envelope to the address below with "**JCES Tower Site RFP #2026-7**" written on the outside of the envelope. It must be received no later than **2:00 p.m. on Wednesday, March 18, 2026**. Proposers choosing to submit a hard copy should submit an original and two copies. Any Proposal submitted or delivered after the above time will **NOT** be accepted under any circumstances.

The Proposal can be mailed or hand delivered to:

Kimberly Burgess, Dir., Administrative Services  
Jasper County Government Building  
358 Third Avenue, Suite 304  
PO Box 1194  
Ridgeland, SC 29936

The Proposal name reading will take place in the Jasper County Council Chamber located at:

Clementa C. Pinckney  
Jasper County Government Building  
358 3<sup>rd</sup> Avenue, Third Floor  
Ridgeland, SC 29936



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The County's point of contact for this project is:

Shannon Smith  
Battalion Chief  
Jasper County Fire-Rescue  
1509 Grays Hwy  
PO Box 1509  
Ridgeland, SC 29936  
ssmith@jaspercountysc.gov

**OR**

Russell Wells  
Director of Emergency Services  
Jasper County Fire-Rescue  
1509 Grays Hwy  
PO Box 1509  
Ridgeland, SC 29936  
rwells@jaspercountysc.gov

**LOCATION**

Jasper County Emergency Services Tower  
(off Hwy. 17 near Okeetee Club)  
1261 Okeetee Fire Tower Road  
Hardeeville, SC 29927

**DESCRIPTION**

Jasper County is seeking a contractor to grade and gravel the base of the emergency service tower. See Exhibit A for tower overview.

**SCOPE OF WORK**

- Work within a fenced area approximately 100 ft by 85 ft.
- Strip and grade existing base
- Install filter fabric/weed barrier
- Fill with 4 to 6 inches of 1.5-inch granite base (Estimated 200 tons)
- Remove excess debris
- Responsible for providing all equipment, labor, supplies and materials
- Provide a turnkey finished project

All Proposals should include any job-related permits, fees, and licenses, and any applicable state (6%) and local (3%) sales taxes.



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**QUESTIONS**

Any questions regarding this Proposal must be submitted in writing via email to [ssmith@jaspercountysc.gov](mailto:ssmith@jaspercountysc.gov) or [rwells@jaspercountysc.gov](mailto:rwells@jaspercountysc.gov) or through the vendor registration portal located on Jasper County's Proposals and Solicitations webpage, <https://www.jaspercountysc.gov/services/Proposals-and-solicitations/> **NO LATER** than **Monday, March 9, 2026, by 2:00 pm.**

All submitted questions will be addressed and posted on Jasper County's Proposals and Solicitations webpage and the vendor registration portal on **Thursday, March 12, 2026.**

**PROPOSAL INSTRUCTIONS**

Proposals should be typed on company letterheads or on a document which provides the Proposer's name, address, phone number, and other pertinent contact information, and reference **"JCES Tower Site RFP #2026-7."**

The successful Proposer will be required to furnish an Internal Revenue Form W-9, all appropriate business licenses, bonds, and a certificate of insurance showing evidence of liability and workers compensation coverage in the amounts listed below.

**INSURANCE REQUIREMENTS**

The successful Proposer shall be required to provide proof of insurance in the following amounts.

1. Workers' Compensation - The vendor shall provide coverage for its employees with statutory workers' compensation limits, and no less than \$1,000,000.00 for Employers' Liability. Said coverage shall include a waiver of subrogation in favor of the Owner and its agents, employees, and officials.
2. Commercial General Liability - The vendor shall provide coverage for all operations including, but not limited to Contractual, Products and Completed Operations, and Personal Injury. The limits shall be no less than \$1,000,000.00, per occurrence, with a \$2,000,000.00 aggregate.
3. Business Automobile Liability - The vendor shall provide coverage for all owned, non-owned and hired vehicles with limits of not less than \$1,000,000.00, per occurrence, Combined Single Limits (CSL) or its equivalent.



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**BOND REQUIREMENTS**

1. When a construction contract is awarded in excess of \$50,000.00 the following bonds or security shall be delivered to the county and shall become binding on the parties upon the execution of the contract:
  - a. Performance bond in the amount of 100 percent of the price specified in the contract.
  - b. Payment bond in the amount of 100 percent of the price specified in the contract.

All Proposals will remain subject to acceptance for sixty (60) days after the day of the Proposal reading. Jasper County (the Owner) reserves the right to cancel this solicitation, or all Proposals may be rejected, including without limitation, the right to reject any or all nonconforming, non-responsive, unbalanced, or conditional Proposals. The Owner also reserves the right to waive all informalities not involving price, time, or changes in the Work and to negotiate contract terms with the successful Proposer.



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**Exhibit A**

