



NOTICE OF INVITATION TO BID
IVTB #2025-12
DSS ROOF REPLACEMENT
JASPER COUNTY, SOUTH CAROLINA
OCTOBER 10, 2025

Notice is hereby given that sealed bids will be received for **Roof Replacement** project for the Department of Social Services Building located at 10908 North Jacob Smart Blvd., Ridgeland, SC 29936, by Jasper County, South Carolina, (the "County") until Thursday, November 6, 2025, at 2:00 p.m. at which time all bids received will be publicly opened and read aloud in the Jasper County Council Chamber.

To be able to submit a bid on this Roof Replacement project, the Bidding Organization ("Bidder") must attend the **MANDATORY PREBID MEETING being held at 10:00 a.m. on Thursday, October 23, 2025**, at the Department of Social Services Building, 10908 North Jacob Smart Blvd, Ridgeland, SC 29936.

To be deemed "received", a bid may be submitted electronically through the County's Vendor Registry webpage to ensure that it remains sealed until the scheduled bid opening date and time. A link to the County's Vendor Registry webpage may be found under Bids & Solicitations, on the County's website at www.jaspercountysc.gov/services/bids-and-solicitations/.

A bid may also be submitted via mail or hand delivered in a sealed envelope to the address below and must be received no later than 2:00 p.m. on Thursday, November 6, 2025. Bidders choosing to submit a hard copy should submit an original and two copies. Any bids submitted or delivered after the above time will **NOT** be accepted under any circumstances.

Bids should be mailed or hand delivered to:

Kimberly Burgess, Dir., Administrative Services
Jasper County Government Building
358 Third Avenue, Suite 304
PO Box 1194
Ridgeland, SC 29936

The bid opening will take place in Jasper County Council Chamber at the address below:

Clementa C. Pinckney
Jasper County Government Building
358 3rd Avenue, Third Floor
Ridgeland, SC 29936

The County's point of contact for this project is:

Dallas Lassiter
(843) 726-7740
dlassiter@jaspercountysc.gov



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Description of Work:

Remove and replace the roof for the Department of Social Services Building located at 10908 North Jacob Smart Blvd., Ridgeland, SC 29936.

- Roof is approximately 7400 Square Feet (Bidder is responsible for determining actual square footage.)
- Remove and Dispose of Existing Metal Roof
- Remove and Dispose of Existing Wood Strips
- Install new pressure treated 2"x4" Strips on 24" Centers
- Install Full Length 29 Gauge Metal Roof – Color Dark Green – No Seams
- Replace all Roof Boots
- Install New Gable, End Trim, and Drip Edge

All bids should include any job-related permits, fees, licenses, and South Carolina and local sales tax (9%).

BID REQUIREMENTS

Bids should be placed on company letterhead or a document providing the company name, address, and phone number.

The successful Bidder shall be required to furnish the County with a W-9, a certificate of insurance showing evidence of liability and workers compensation coverage in the amounts listed below.

The successful Bidder shall be required to deliver to the County the following bonds or security which shall become binding on the parties upon the execution of the contract:

- (1) Performance bond in the amount of 100 percent of the price specified in the contract, and
- (2) Payment bond in the amount of 100 percent of the price specified in the contract.

Each Bidder must be qualified under the provisions of the most current State of South Carolina Contractor's Licensing Law Code. Bids will not be considered unless the bidder is legally qualified under the provisions of the South Carolina Contractor's Licensing Law. By submitting a bid, the Bidder is certifying that it has independently determined that its licensure is adequate to authorize it to submit the bid.



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INSURANCE REQUIREMENTS

The successful Bidder shall be required to provide proof of insurance in the following amounts.

- a. Workers' Compensation - The vendor shall provide coverage for its employees with statutory workers' compensation limits, and no less than \$1,000,000.00 for Employers' Liability. Said coverage shall include a waiver of subrogation in favor of the OWNER and its agents, employees and officials.
- b. Commercial General Liability - The vendor shall provide coverage for all operations including, but not limited to, Contractual, Products and Completed Operations, and Personal Injury. The limits shall be no less than \$1,000,000.00, per occurrence, with a \$2,000,000.00 aggregate.
- c. Business Automobile Liability - The vendor shall provide coverage for all owned, non- owned and hired vehicles with limits of not less than \$1,000,000.00, per occurrence, Combined Single Limits (CSL) or its equivalent.

All Bids will remain subject to acceptance for sixty (60) days after the day of the Bid opening. Jasper County (Owner) reserves the right to reject any or all bids, including without limitation the right to reject any or all non-conforming, non-responsive, unbalanced, or conditional bids. Owner also reserves the right to waive all informalities not involving price, time or changes in the work and to negotiate contract terms with the Successful Bidder.