Jasper County Board of Elections and Voter Registration
Poll Manager Application
(Please complete this form in its entirety) **PLEASE RETURN YOUR APPLICATION BY FRIDAY, AUGUST 31, 2018.**

Are you a registered South Carolina voter? (Check One) [   ] Yes [   ] No

Voter Registration #_____   County of Residence:_____

(Mr. Mrs. Ms.)	First Name	Middle Initial	Last Name	Suffix

Street Address:	City	State	Zip Code

Mailing Address (If Different)	City	State	Zip Code

Telephone #: Home	Cell	Other

E-mail Address:

Are you a Student?_____High School   _____Undergraduate
If selected to work, you will be required to provide a copy of your driver's license and social security card. Copies will be made of these documents and kept in our Human Resources Office along with your completed Poll Manager's application; I-9 Forms and W-4 Forms.

Managers must be registered electors of the County in which they are appointed to work, or in an adjoining County (7-13-110). Managers may NOT be a candidate or the spouse, parent, child, brother or sister of a candiate at any polling place where the candidate's name appears on the ballot (7-13-120). Are you related to any candidate running for office in this election?_____If at anytime during an election cycle a relative (spouse, parent, child, brother or sister of a candiate) runs for office you **MUST** notify the Director.

PLEASE ANSWER THE FOLLOWING QUESTIONS: **(A "NO" response does not disqualify your application)**

- Do you have access to a computer with Internet? [   ] Yes   [   ] No
- Do you have computer skills? [   ] Yes [   ] No
- Do you have Word Processing skills? [   ] Yes [   ] No
- Can you work a minimum of 12 hours on Election Day? [   ] Yes [   ] No
  I affirm that the above information is true and accurate. I am registered to vote in the State of South Carolina. I am prepared to provide unbiased, non-partisan assistance to the Voters of Jasper County.

  Applicant's Oath: I do solemnly swear and affirm that I will conduct every election according to the law; will allow no person to vote who is not entitled by law to vote in any election; will not unlawfully assist any voter to prepare their ballot; and will not advise any voter as to how he/she should vote in any election. I also certify the information on this application is complete, accurate and truthful in every respect.

  Your Signature:_____Date:_____ Page 1

The Jasper County Board of Elections and Voter Registration is always looking for new Poll Managers to staff precincts throughout the County. Poll Managers have the unique opportunity to serve the community, meet their neighbors and become involved in the democratic process. Poll Managers are compensated for each election they work. It will take approximately **30 BUSINESS** days for you to be paid for working.

Election Day duties include: processing of voters, ballot distribution, activation of the voting system, compliance with election laws and procedures and general assistance to voters.

In order to apply: YOU MUST:
- Be a registerd voter in Jasper County, or adjoining county, or age 16 or 17. (7-13-110).
- Be willing and able to attend Poll Managers training (3 to 4 hours). An assessment test will be administered. Poll Managers training is also available online, you must score 80% or higher **(ONLINE TRAINING ONLY)** to be eligible to work. This process is done before **EACH** election.
- Be prepared to work the **ENTIRE** Election Day. Arrive at the assigned precinct at 6:00am, polls close at 7:00pm. You are expected to help with sitting up and closing of precincts.
- Be able to read and write in the English language.
- Have own transportation to and from the precinct to which assigned.
- Not work in a precinct and be a candidate, or spouse, parent, child, brother or sister of a candidate whose name appears on the ballot at the precinct.
- Subscribe to the Poll Manager's Oath prior to opening the polls and comply with it and all other election laws or regulations and instructions from the County and/or State Election Commission.
- Be non-partisan and neutral when working an election (cannot be an elected offical).
- **Physical Requirements:** standing, bending, stooping, heavy lifting, normal vision and manual/physical dexterity.

All applications and appointments are subject to review and approval by the Board Members and may be revoked or cancelled at any time, with or without cause.

If you do not provide this information, you will not be allowed to work the polls.

If you are interested, please complete the attached application. You may mail the application to: Jasper County Board of Elections & Voter Registration - P.O. Box 299, Ridgeland, SC 29936, Fax to: (843)726-7626; Email to: jbostick@jaspercountysc.gov or bring the application to the Voter Registration office, located at: 1506 Grays Highway, Unit A, Ridgeland, SC 29936, Monday thru Friday, 9am to 5pm.

When your application is approved, you will be added to our mailing list. We will also, notify you via mail of the date and time of the mandatory certification training. Please note there is no guarantee that you will be chosen to work every election held.

Thank you.

Approved April 2017; Revised February 2018.