

BOARD OF ELECTIONS AND VOTER REGISTRATION OF JASPER COUNTY

BOARD MEETING MINUTES – JANUARY 10, 2019

PRESENT: Chairman Joseph Arzillo; Vice Chairwoman Pamela M. Williams; Mrs. Denise Davidson; Mr. John Kemp; Ms. Carrie Fair; Mr. Rodney Catterton and the Director Ms. Jeanine Bostick. Mr. Kemp stated he would be a few minutes late. Mr. Kemp arrived at 5:15pm. Mrs. Davidson left the meeting at 5:30pm. Ms. Fair left the meeting at 6:30p.m.

ABSENT: None.

NOTIFICATION TO THE MEDIA: Chairman Arzillo announced the media had been notified.

INVOCATION: Ms. Fair.

PLEDGE OF ALLEGIANCE: All

APPROVAL OF AGENDA: Motioned by Ms. Fair and seconded by Vice Chairwoman Williams to approve the agenda. Motion carried unanimously.

APPROVAL OF MINUTES- DECEMBER 13, 2018 BOARD MEETING MINUTES: Motioned by Ms. Fair to approve the minutes with necessary corrections, *re: Presentation was awesome should not be stated in the minutes to assume the Board is in agreements to purchase the software.* Mrs. Davidson suggested to Ms. Fair to make a list of any corrections she is requesting pertaining to the minutes. Chairman asked that the minutes be postponed until the next meeting. Mrs. Davidson motioned to table the approval of December 13, 2018 board minutes, seconded by Mr. Catterton. (4) Yes, Chairman Arzillo; Mr. Catterton; Mrs. Davidson and Ms. Fair. (1) No, Vice Chairwoman Williams. Chairman Arzillo instructed Ms. Fair to bring any changes to the minutes to the next meeting in a motion format. Motion carried.

PUBLIC COMMENTS: None.

NEW BUSINESS: 2020 ELECTIONS (MR. KEMP): Mr. Kemp suggested the following:

- Preparing notices of elections for the school board, the delegation has not made any changes;
- Solicitation of new poll workers, ie., veteran groups; churches, schools; attend public meetings to speak on recruiting poll workers;
- There is a law in legislation being discussed to utilize registered voters from any county in South Carolina as poll workers
- Go to the schools ask the administrators to give students credit to work the elections if the election is a school day
- Go to county council ask for additional funds for poll workers

NEW BUSINESS: 2020 ELECTIONS (MR. KEMP), CONT'D.:

- Delivery and pickup of voting machines
- Involve the political parties with recruitment of poll workers
- It was mentioned in an editorial the republican party is considering not having a Presidential Primary
- Drawing up a diagram of each precinct of how to set up precincts. Chairwoman Williams stated the setup of precincts is diagramed in our poll workers handbook and we need to ensure poll clerks are aware of ADA compliance set up at the precincts.
- Ms. Fair stated we need to look at ads to make the voters more aware and the board needs to be more visible and let the public know we need additional poll workers.

DISCUSSION: SUPPORTIVE EVIDENCE AT MEETING BASED ON AGENDA (MR.

KEMP): Mr. Kemp suggested that we should put our board packets online excluding any confidentiality correspondences. The Director stated she would like to have each Board Member's approval on what to post online prior to our Board meetings. Motioned by Mr. Kemp to add supportive information online with the agenda prior to board meeting as long as it does not violate confidentiality. Ms. Fair amended the motion to include upon the approval of the Board. Mr. Kemp seconded the amendment. After much discussion the motion carried. (4) Yes, Chairman Arzillo; Mr. Kemp; Mrs. Fair and Mr. Catterton. (1) No, Vice Chairwoman Williams. Chairman Arzillo called for a vote count on the original motion (3) Yes, Chairman Arzillo; Mrs. Fair and Mr. Kemp. (2) No, Chairwoman Williams and Mr. Catterton. Motion carried. Vice Chairwoman Williams suggested in the future having workshops on these types of subject matters to save time at meetings.

DISCUSSION: UPDATE OF ABSENTEE GUIDELINES (MR. KEMP):

Mr. Kemp made a motion to approve the revised absentee guidelines to add procedures on how to tally write-in votes. Seconded by Ms. Fair. Discussion: Mr. Kemp stated he only added instructions on how to tally write-in votes. The Director stated to the Board the absentee guidelines she brought to the meeting tonight don't include the revisions Mr. Kemp was speaking on. Mr. Kemp rescinds his motion to postpone until the next meeting.

DISCUSSION: ADDITIONAL PRECINCTS (MR. KEMP):

Mr. Kemp suggested adding two additional precincts based on the new growth coming into Jasper County. Mr. Kemp suggested splitting the Okatie and Hardeeville 1 precincts. Mr. Kemp suggested the following places for additional precincts in Hardeeville: Palmetto Electric on Hwy 278, the Fire Station on Argent Blvd and/or the Fire Station in Hilton Head Lakes. Chairman Arzillo suggested having a workshop on this matter before the next meeting to be better prepared to vote on the topic.

DISCUSSION: EASY VOTE POLL WORKERS AND INVENTORY MODULES:

Chairman Arzillo stated Mrs. Davidson had some concerns on this software and County policy on purchasing the software. Mrs. Davidson would like to see the proposal go through the IT Department for review before the Board makes a decision. The Board discussed and agreed to have the packet sent to Mr. Fulghum, County Administrator and Mr. Bostick, IT Director. Ms. Fair expressed her concerns with the cost for the program and any additional charges the Board could accrual.

DIRECTOR'S REPORT: Reminder of SCARE Conference in February, attendees are Ms. Fair; Mr. Catterton and the Director.

Total registered voters as of 01/06/2019: **19,004**

Mr. Kemp suggested cancelling February's meeting and have a workshop instead. After discussion Mr. Kemp motioned to cancel the February's meeting and have a workshop instead. Motion seconded by Vice Chairwoman Williams. Motion carried unanimously.

CHAIRMAN'S REPORT: Chairman Arzillo reminded the Board of their annual filing with the State Ethics Commission. Chairman Arzillo asked the Director to notify the Board of the filing deadline.

Chairman Arzillo asked the Director to check with Human Resources regarding performance evaluation reviews.

Chairman Arzillo mentioned Ms. Fair not receiving her Board packets. The Director stated all packets are sent out monthly to all Board Members; Mr. Catterton is the only Board Member that receives his packet the day of the meeting. Chairman Arzillo asked the Director to send Ms. Fair Board packet via certified mail.

BOARD ISSUES AND CONCERNS: None.

TOPICS OF DISCUSSION:

- Precinct Changes
- Executive Session to discuss Easy Vote

ADJOURNMENT: Motioned to adjourn by Mr. Kemp, seconded by Vice Chairwoman Williams. Meeting adjourned at 6:45p.m. Motion carried unanimously.

Respectfully submitted: Jeanine M. Bostick, Director

cc: File; Board Members; Mr. Andrew Fulghum, County Administrator; Jasper County Delegation

