Notice of Appeal – Form 1
Board of Zoning Appeals

Date Filed: ______________ Permit Application No.: ______________ Appeal No.: ______________

Instructions

This form must be completed for a hearing on appeal from action of a Development Services Representative (DSR), application for a variance, or application for special exception. Entries must be printed or typewritten. If the application is on behalf of the property owner(s), all owners must sign. If the applicant is not an owner, the owner(s) must sign the Designation of Agent.

An accurate, legible plot plan showing property dimensions and locations of structures and improvements must be attached to an application for variance or special exception.

THE APPLICANT HEREBY APPEALS [indicate one]:
☐ from action of a DSR as stated on attached Form 2.
☐ for a variance as stated on attached Form 3.
☐ for a special exception as stated on attached Form 4.

APPLICANT(S) [print] __________________________________________________________
Address: ___________________________________________________________________
Telephone: ______________________________ [work] _____________________________ [home]
Interest: __________________________ Owner(s): __________________ Adjacent Owner(s); Other: ____________

OWNER(S) [if other than Applicant(s)]: ______________________________________________________________________________________
Address: ___________________________________________________________________
Telephone: ______________________________ [work] _____________________________ [home]

PROPERTY ADDRESS:
Lot _______ Block _______ Subdivision __________________________________________
Tax Map No.: _____________________________ Plat Book _______ Page _______
Lot Dimensions: __________________________ Area: __________
Zoning District: ___________________________ Zoning Map Page: _______

DESIGNATION OF AGENT [complete only if owner is not applicant]: I (we) hereby appoint the person named as Applicant as my (our) agent to represent me (us) in this application.

Date: ____________________________________________________________________________
Owner Signature(s)

I (we) certify that the information in this application and the attached From 2, 3, or 4 is correct.

Date: ____________________________________________________________________________
Applicant Signature(s)