



## **NOTICE TO BIDDERS JASPER COUNTY EMERGENCY SERVICES**

**The COUNTY of JASPER (Owner)** will receive sealed bids for **REMOVAL OF EXISTING ROOF MATERIAL AND INSTALLATION OF A NEW ROOF** at the Jasper County Emergency Services Building, 1509 Gray's Highway, Ridgeland, South Carolina 29936. Sealed bids will be received in the Jasper County Government Building at the Office of Ms. Kimberly Burgess, Director of Administrative Services, 358 Third Avenue, Suite 304, Ridgeland, South Carolina 29936 until **3:00 P.M. on September 10, 2019** at which time and place bids will be publicly opened and read aloud. Bids received after the stated time will not be accepted. Contact Mr. Frank Edwards, Director of Emergency Services for Jasper County at (843) 726-7607 for questions or to schedule a site visit.

### **PROJECT**

Removal of existing roofing material and installation of a new, tapered roof on the one-story portion of the Jasper County Emergency Services Building located at 1509 Grays Highway. The area of work is a U shaped area of approximately 8,800 square feet of flat, composition roof.

### **CONTRACTOR RESPONSIBILITIES**

- All work performed will be in accordance with OSHA Standards.
- Safety flagging established around the perimeter of the roof and debris cleaned off the existing roof to prepare for the new roof.
- The existing roof will be removed and disposed of offsite.
- Existing vents and roof openings identified (Approximately 22) to be removed (Site Manager will provide listing) will be covered and/or sealed prior to the installation of the new roof.
- New roof system to be installed will include new 1/8" per foot tapered insulation system which is fastened appropriately to the existing roof either through the NTB's or a low rise foam adhesive (whichever is the preferred method by the manufacturer) and flashed to the existing two story portion of the building.
- Installation of crickets to be installed in-between drains to help promote positive draining to all existing drains.
- All existing drains to be checked for proper drainage.
- Supply and install new .060 mil white Carlisle Energy Star TPO membrane roof system over newly installed tapered polyiso insulation system. The membrane to be fully adhered per the manufacturer's specifications.

- Flash all roof penetrations to meet manufacturer’s requirements.
- Shop fabricate and install new pre-finished 24-gauge Kynar finish steel Gravel Stop to perimeter edge.
- Daily tie-ins between the new and old roof systems will be performed to ensure no leaks during construction.
- Removal from site and disposal of demolition and installation debris.

## **BID REQUIREMENTS**

- Bidders should provide an original and two (2) copies of the bid. Bids should be placed on company letterhead or on a document which provides Bidder name, address, phone number and other pertinent contact information. The successful Bidder will be required to furnish a W-9 and a Certificate of Insurance providing proof of liability insurance and workers’ compensation before a Notice to Proceed will be issued.
- Insurance requirements are as follow:
  1. Commercial General Liability—the successful bidder shall provide coverage for all operations including, but not limited to Contractual, Products, and Completed Operations, and Personal Injury. The limits shall be no less than \$1,000,000 per occurrence, with a \$2,000,000 aggregate.
  2. Business Automobile Liability—the successful bidder shall provide coverage for all owned, non-owned, and hired vehicles with limits of not less than \$1,000,000 per occurrence, Combined Single Limits (CSL) or its equivalent.
  3. Workers’ Compensation—the successful bidder shall provide coverage for its employees with statutory workers’ compensation limits, and no less than \$1,000,000 for Employer’s Liability. Said coverage shall include a waiver of subrogation in favor of the Owner and its agents, employees, and officials.
- Bidders must supply three (3) references for similar installs within the last three years.
- Bidders must have a current or be able to obtain a Jasper County business license before beginning work.
- Bid security in the form of a bond provided by a surety company authorized to do business in the state of South Carolina is required and shall be an amount equal to at least five percent (5%) of the amount of the bid.
- The successful bidder shall deliver to the Owner upon award of the contract and shall become binding on the parties at the execution of the contract: 1) Performance bond in the amount of one hundred percent (100%) of the price specified in the contract, and 2) Payment bond in the amount of one hundred percent (100%) of the price specified in the contract.
- Bids should include everything necessary for “turn-key” demolition of the old roof and installation of a new roof, including permits, fees, materials, applicable taxes, etc.
- Bidders are required to comply with the President’s Executive Order No. 11246 and Order No. 11375 which prohibit discrimination in employment regarding race, creed, color, sex or national origin; Title VI of the Civil Rights Act of 1964, the Davis-Bacon Act, the

Anti-Kickback Act, the Contract Work Hours and Safety Standards Act, and 40 CFR 33.240

**OTHER CONSIDERATIONS**

In addition to the manufacturer's material warranty, the new roof should have a minimum two (2) year contractor's warranty. An example of all warranties provided should be included with a copy of the bid. The County of Jasper, South Carolina reserves the right to waive any informalities or irregularities in the bids received, to negotiate certain or all contract bid items, to reject any or all bids and to award or refrain from awarding the contract for the work, whichever is deemed to be in the County's best interests.