

**Fuel Farm Directional Bore
INVITATION TO BID #2024-17**



April 24, 2024

**SkyBlue Aviation
Ridgeland – Claude Dean Airport
Development Services Division**

**JASPER COUNTY
INVITATION TO BID #2024 – 17
FUEL FARM DIRECTIONAL BORE
IVTB #2024-17**

SEALED BIDS MUST BE PHYSICALLY RECEIVED, AS INDICATED BELOW ON OR BEFORE 3:00 PM, WEDNESDAY, MAY 8, 2024.

Issue Invitation to Bid	April 24, 2024
Deadline for Inquiries	April 29, 2024
Response to Inquiries	April 30, 2024
Deadline for Submitting Bids	May 8, 2024

I. PURPOSE

Jasper County, SC is soliciting sealed bids from qualified contractors for work described herein.

II. INSTRUCTION TO BIDDERS

1. Bid Opening Location

The Bids will be opened at the Clementa Pinckney Government Building, Council Chambers, Third Floor, 358 Third Avenue, Ridgeland, SC 29936.

Bids will be opened on the due date, Wednesday, May 8, 2024 at 3:00 pm.

All bidders or their representatives are invited to attend the bid opening.

2. Bid Delivery

Any Bids received after the stated date and time will not be considered. It is the bidder's sole responsibility to deliver its bid to the Jasper County Administrative Services Division Procurement Office for receipt on or before the due date and time indicated. If a Bid is delivered by U.S. Mail, the bidder shall be responsible for its timely delivery to the Procurement Office. Bids delayed by mail shall not be considered and shall be rejected. Bids may be mailed to the Procurement Office and accepted if the signed bid forms and required submittals were mailed and received prior to the due date and time. Bids forwarded by email will not be accepted.

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3. Sealed and Marked

If sent by mail, or hand-delivered, one original signed Bid shall be submitted in a sealed package, clearly marked on the outside of the package with the Invitation to bid number and addressed to:

Kimberly Burgess, Procurement Officer
Jasper County Government
358 Third Avenue, Suite 304
P O Box 1149
Ridgeland, SC 29936
kburgess@jaspercountysc.gov

4. Legal Name and Signature

Bids shall clearly indicate the legal name, address, and telephone number of the bidder. Bids shall be manually signed above the printed name and title of the signer on the Affidavit of Compliance page. The signer shall have the authority to bid on behalf of the company with regard to the submitted Bid. Failure to properly sign the Bid form shall invalidate the bid and it shall not be considered for award.

5. Clarification and Addenda

Each bidder shall examine Invitation to bid documents. The Procurement Officer shall not be responsible for interpretations or clarifications of Equipment Specifications.

Any inquiries or suggestions, concerning interpretation, clarification, or additional information pertaining to the Equipment Specifications shall be made through the Airport Manager in writing or through email to:

Danny Lucas
Director, Development Services Division
Airport Manager
Ridgeland – Claude Dean Airport
SkyBlue Aviation
P.O. Box 653
Ridgeland, SC 29936
dlucas@jaspercountysc.gov

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Any inquiries or suggestions, concerning clarification of the Invitation to bid (excluding Equipment Specifications) shall be made through the Procurement Officer in writing or through email to:

Kimberly Burgess
Procurement Officer
Director, Administrative Services Division
P.O. Box 1149
Ridgeland, SC 29936
kburgess@jaspercountysc.gov

6. Reserved Rights

Jasper County reserves the right to accept any or all bids submitted.

7. Applicable Law

All applicable laws and regulations of the State of South Carolina and Jasper County procurement regulations will apply to any resulting agreement, contract, or purchase.

8. Right to Protest

Appeals and remedies are provided for in the Jasper County procurement regulations.

9. Contract Forms

Any agreement, contract, or purchase order resulting from the acceptance of a Bid shall be on forms either supplied by or approved by the Jasper County Procurement Officer.

10. Liability and Indemnity

The Contractor shall defend, indemnify and hold harmless Jasper County, its elected and appointed officials, agents and employees from and against any and all liability, suits, damages, costs (including attorney fees), losses, etc. from claims caused by, or arising out of, or connected with, subsequent contract, including, but not limited to claims for personal injuries, death, property damage, or for damages from the award of this contract to Contractor.

11. Forms, Alternates, Variances

Bids must be submitted on the attached Invitation to Bid forms, although additional information may be attached. Bidders must indicate any variance from the requested equipment specifications and/or terms and conditions, on the IFB Affidavit of Compliance. Otherwise, bidders must fully comply with the requested equipment specifications, terms, and conditions. Alternate Bids may or may not be considered at the sole discretion of Jasper County.

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12. Bid Prices

Provide both unit price and extended total. Price must be stated in units of quantity specified in the bidding specifications. In case of discrepancy in computing the amount of the Bid, the unit price of the Bid shall govern. All prices shall be Freight on Board (F.O.B.) Destination.

13. Descriptive Information

All equipment, materials, and articles incorporated in the product/work covered by this Invitation to bid are to be new and of suitable grade for the purpose intended. Brand or trade names referenced in specifications are for comparison purposes only. Bidders may not submit Bids on items manufactured by other than the manufacturer specified except when an “or equal” is stated.

14. Quality

If any equipment delivered does not meet applicable specifications, or if the equipment will not produce the performance that the bidder represents to the County, the bidder shall retrieve the equipment from Jasper County at no expense. Also, the bidder shall refund to the County any money which has been paid for same. The bidder shall be responsible for attorney fees in the event the bidder defaults and court action are required.

The County reserves the right to reject any or all materials/equipment if, in its judgement, the item reflects unsatisfactory workmanship, manufacturing, or shipping damages.

15. Regulations

It shall be the responsibility of the bidder to assure compliance with Federal, State of South Carolina, and County rules, regulations, or other requirements, as may apply. It shall be the responsibility of the contractor to locate all utility lines, etc. prior to excavating or executing a directional bore, etc.

16. Bid Tabulation

Bidders may request a copy of the bid tabulation of the Invitation to bid.

III. GENERAL TERMS AND CONDITIONS

1. Payment

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The Bidder shall clearly state any prompt payment discount and/or net payment terms in the space provided on the Bid Form or Proposal page. If this section is not completed, the County will assume terms are Net 30 calendar days after delivery and County's acceptance of equipment which are the County's standard payment terms. Pre-payment and Cash On Delivery (COD) Terms are not acceptable.

2. Exceptions to Specification

Bidders taking exception to any part or section of the specifications shall indicate such exceptions on the Affidavit of Compliance Form and continuation page(s), if necessary. Failure to indicate exceptions shall be interpreted as the bidder's intent to fully comply with the specifications as written.

3. Bid Award

Any Purchase Order or Purchase Sales Agreement resulting from this Invitation to bid shall be awarded in response to a bid to Jasper County, South Carolina, received by the aforementioned deadline.

4. Product Liability Insurance

The successful bidder shall supply proof of Commercial General Liability insurance and/or proof of product liability insurance acceptable to Jasper County. Insurance requirements are as follows:

Insurance Requirements:

The Bidder shall provide, prior to commencing work, a certificate of liability insurance as evidence of the following insurance requirements:

- a. Workers' Compensation - The vendor shall provide coverage for its employees with statutory workers' compensation limits, and no less than \$1,000,000.00 for Employers' Liability. Said coverage shall include a waiver of subrogation in favor of the OWNER and its agents, employees, and officials.
- b. Commercial General Liability - The vendor shall provide coverage for all operations including, but not limited to Contractual, Products and Completed Operations, and Personal Injury. The limits shall be no less than \$ 1,000,000.00, per occurrence, with a \$2,000,000.00 aggregate.
- c. Business Automobile Liability - The vendor shall provide coverage for all owned, non-owned and hired vehicles with limits of not less than \$1,000,000.00, per occurrence, Combined Single Limits (CSL) or its equivalent.

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IV. EQUIPMENT SPECIFICATIONS

Airport Fuel Farm Directional Bore

See attached General Conditions, Equipment Specifications, and Bid Form for detailed Information.

Delivery: F.O.B. Destination

The materials, supplies, equipment to be specified within this document shall be delivered all transportation charges paid by the bidder to destination.

Directional Bore approximately 625 feet from Grays Highway (U.S. 278) West to the location of the airport fuel farm located at Ridgeland – Claude Dean Airport.

Minimum 13 x 24 x 12 Bulk Vault with Lid

2" Pipe Conduit

Line Locate

Switch Gear

Other miscellaneous materials, supplies, equipment, parts, services as specified by the Airport Electrical Engineer, Mark Morley, The Ohmega Group, Inc.

Labor

Rental Equipment

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BID FORM

SUBMITTED BY _____
 Company Name

In accordance with the above stated Invitation to Bid (IVTB #2024-16), the undersigned hereby declares that they have examined the Invitation to bid documents and specifications for the item(s) below.

The undersigned proposes and agrees, if their Bid is accepted to furnish the item(s) submitted below, including delivery products/services information submitted.

1 each	Vehicle in accordance with Specifications in this bid document. Airport Fuel Farm Directional Bore Unit Complete, Delivered FOB Ridgeland, SC Delivery: _____ calendar days after receipt of order. Shall Warranty the above Labor and travel for _____	\$ _____
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DELIVERY F.O.B. DESTINATION

Prompt Payment Discount _____% _____ Days, Net _____ Days

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AFFIDAVIT OF COMPLIANCE

To be submitted with vendor's Bid

_____ We Do Not take exception to the IVTB Documents/Requirements.

_____ We take exception to the IVTB Documents/Requirements as follows:

Specific exceptions are as follows:

I have carefully examined the invitation to bid and agree to abide by all submitted pricing, delivery, terms and conditions of this Bid unless otherwise stipulated herein.

Company Name _____

By _____

(Authorized Signature)

(Print Name and Title)

Company Address _____

RETURN THIS PAGE

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AFFIDAVIT OF COMPLIANCE (continued)

Telephone Number _____

Email _____

Federal Tax ID No. _____

DBE Vendor (Yes/No) Minority Owned: _____

Women Owned: _____

Veteran Owned: _____

Date _____

ADDENDA

Bidder acknowledges receipt of the following addendum:

Addendum No. _____

Addendum No. _____

Addendum No. _____

Addendum No. _____

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STATEMENT OF “NO BID”

Return this page only if your company provides the products/services being bid and DECLINES to do so.

We, the undersigned, have declined to bid on the above Invitation to Bid for **Airport Fuel Farm Directional Bore** for the following reasons:

- _____ Specifications too “Narrow”, geared to one brand or manufacturer.
(Please explain below).
- _____ Insufficient Time to Respond to Invitation to Bid
- _____ Unable to Meet Specifications
- _____ Specifications Unclear (Please explain below)
- _____ Other (Please explain below)

Remarks _____

Company Name _____

Address _____

Signature and Title _____

Telephone Number _____

Date _____